

Name:	Candidate No:
Module number: 4	Evidence No:
Date:	Evidence type: Work based

Frontline Funeral Service Operations

Assignment for module 4: Mortuary practice

Learning Outcome 1: Mortuary operations

Learning Outcome 2: Supervision and administration of mortuary practice

To meet the criteria for this learning outcome you are required to complete the following tasks:

Task 1: Identify a cleaning solution and one other chemical used within the mortuary environment – draw the hazard sign for each and include any warning advice that accompanies this label: E.g. may cause contains Keep out of reach

Provide a brief explanation for each chemical - why and how it is used within your work area and where it is stored when not in use:



Name of chemical:

Hazard label:



Warning notices:

Why used:

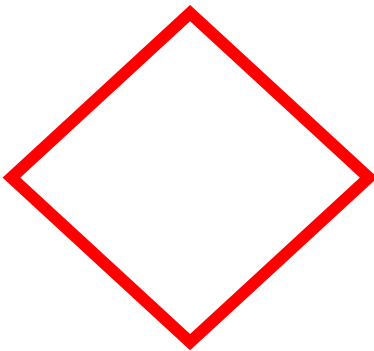
How used:

Storage:

Why use:

Name of chemical:

Hazard label:

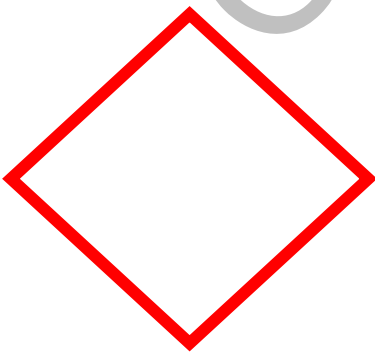


How used:

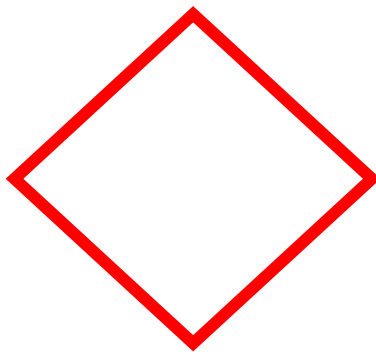
Warning notices:

Storage:

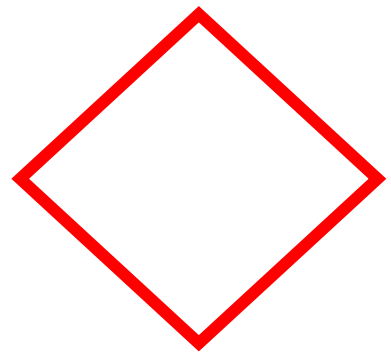
Complete the following chemical hazard labels:



Flammable



Hazardous to the environment



Corrosive

Provide a piece of work based evidence showing daily checks and or cleaning procedures:

Evidence 1: Brief description of evidence provided:

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Mentor signature:

Task 2: Describe how temperature monitoring checks are carried out in your business for the storage of the deceased – provide a piece of work base evidence for this.

Description (include frequency of checks):

Evidence 2: Brief description of evidence provided:

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How are these records stored / filed?

Task 3: Describe 4 types of records used and stored in your business - how are these records stored (e.g. Electronic / paper), how long are they stored for and how are they retrieved?

The image shows a 2x2 grid of folder icons, each containing a large, empty rounded rectangle with a dotted border, intended for writing notes. A large, semi-transparent watermark reading "ONLINE COPY" is oriented diagonally across the center of the grid.

Task 4: With the aid of a flow chart **briefly** describe the procedures for receipting and disposal of the deceased within your business (you may wish to speak to your line manager for help with this task). Note this flowchart may not be in the order carried out in your business.

Receipting deceased processes flowchart

Maintaining confidentiality:



Correct identification checks:



How do you remove and record valuables:



How is the deceased recorded into your business, stored and monitored:



Overview of embalming procedures (if carried out):



Checks / procedures carried out for presentation to family members:

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Disposal deceased processes flowchart

Other 'audit' checks carried out with the deceased in your care:



List all the records kept before the deceased leave your premises:



Transport arrangements:



Other family communication before burial:



Infection control procedures:



Disposals (e.g. cementation, burial procedures and certification)



Crematorium and or church checks and activities:

Task 5: Write a paragraph on your knowledge of the following:

1. Death certification

2. Registering a death

3. Tell Us Once service

4. Certificate /forms for burial or cremation

5. Coroner / procurator fiscal involvement

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