

Name:
Candidate number:
Date:

Frontline Funeral Service Operations

Assignment for module 4: Mortuary practice

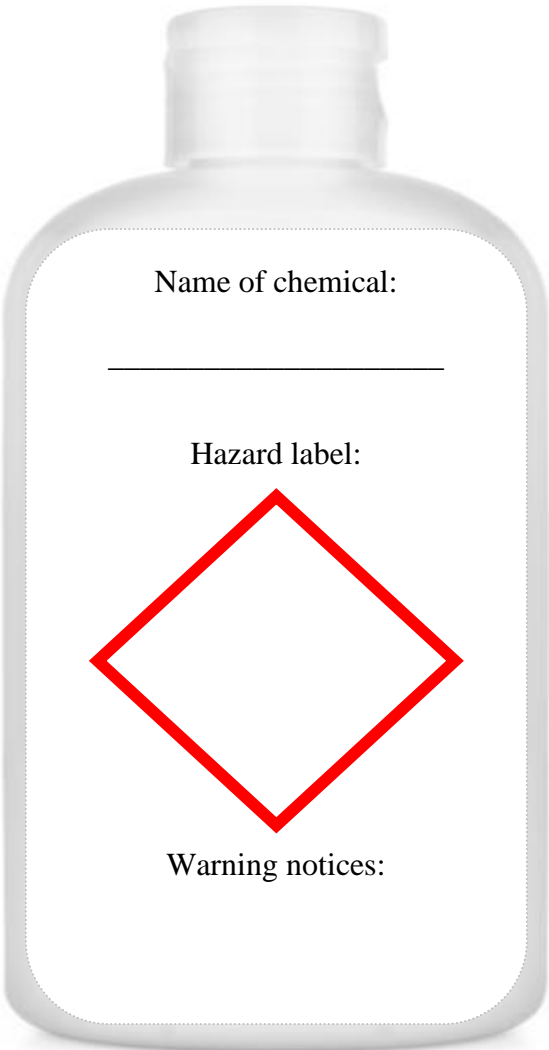
Learning Outcome 1: Mortuary operations

Learning Outcome 2: Supervision and administration of mortuary practice

To meet the criteria for this learning outcome you are required to complete the following tasks:

Task 1: Identify a cleaning solution and one other chemical used within the mortuary environment – draw the hazard sign for each and include any warning advice that accompanies this label: E.g. may cause contains Keep out of reach

Provide a brief explanation for each chemical - why and how it is used within your work area and where it is stored when not in use:

 <p>Name of chemical: _____</p> <p>Hazard label: </p> <p>Warning notices:</p>	<p>Why used:</p>
	<p>How used:</p>
	<p>Storage:</p>

Why use:

Name of chemical:

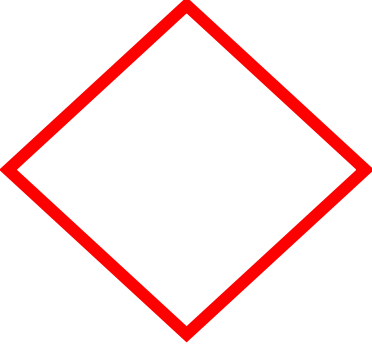
Hazard label:

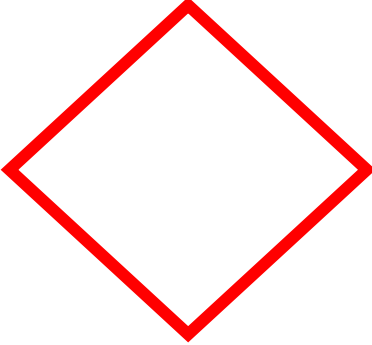

Warning notices:

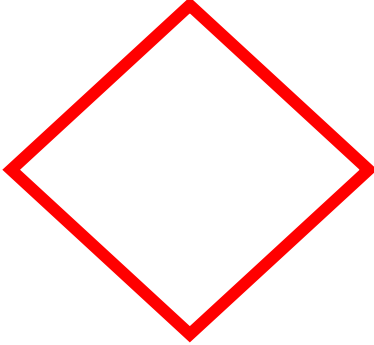
How used:

Storage:

Complete the following chemical hazard labels:


Flammable


Hazardous to the environment


Corrosive

Provide a piece of work-based evidence showing daily checks and or cleaning procedures:

Evidence 1: Brief description of the evidence you have provided:

Insert evidence
here

Task 2: Describe how temperature-monitoring checks are carried out in your business for the storage of the deceased – provide a piece of work base evidence for this.

Description (include frequency of checks):

Evidence 2: Brief description of evidence provided:

Insert evidence
here

How are these records stored / filed?

Task 3: Describe 4 types of records used and stored in your business - how are these records stored (e.g. Electronic / paper), how long are they stored for and how are they retrieved?



Task 4: With the aid of a flow chart **briefly**, describe the following procedures for receipting and disposal of the deceased within your organisation. Note: this flowchart may not be in the order these are actually carried out within your business.

Receipting deceased processes flowchart

How is confidentiality maintained?

What identification checks are carried out?

How do you remove and record valuables?

How are the deceased stored and monitored?

List the embalming procedures (when carried out):

Checks / procedures carried out before presentation to family members:

Disposal deceased processes flowchart

List 'audit' checks (e.g. ID, valuables) carried out before the deceased leave your care:

Does your organisation keep any records of the deceased after they leave your premises?

Briefly describe your organisations transport arrangements / checks:

List other family communication that may happen before burial:

What infection control (e.g. cleaning procedures) measures are carried out?

List any disposals documentation required (e.g. cementation, burial procedures and certification)

List checks carried out on the day of the funeral for:

- Preparing yourself:
- The coffin:
- Vehicles:

Task 5: Write a paragraph on your knowledge / understanding of the following:

1. Death certification
2. Registering a death
3. Tell Us Once service
4. Certificate /forms for burial or cremation
5. Coroner / procurator fiscal

Task 6: With reference to the **'The Funeral Director Code'** document (see online 'further reading' link within this module) choose any 4 of the mandatory principles contained within it and:

- Explain why this code is important to your business and /or clients.
- The consequence (s) if you did not uphold this principle in practice.

Code principle (write the full code principle below)	Why it is important	Consequences
Principle 1:		
Principle 2:		
Principle 3:		
Principle 4:		

Note: There are 10 principles to choose from